**PCC Minutes**

**99 Chatham Street,** Tuesday 17th October 2017, 7.30pm

|  |  |  |
| --- | --- | --- |
|  | Opening thoughts and prayer: **19:39**Julie Johnson opened the meeting. The ‘red sun’ yesterday may have made some people think about God, and Julie Johnson felt that there should be things that do draw our thoughts to the Lord and, especially to His creation, at this time of the year. Reading from Psalm 8. |  |
|  | **Present**, Lois Haslam, Mary Mitchell, Lois Scarisbrick, Ken Hazeldine, Steph Haynes, Arthur Bullock, Rev Julie Johnson, Karen Perry, Mike Taylor, Rev Peter Jennings, Grace Anderson, Roy Higham**Apologies:** David Brown, Julie Okundaye, Andrew Okundaye, Rev David Brewster, Lucy Brewster, Beryl Hubble, Graham Mitchell, John Hodkinson.**Others in attendance:** Sylvia Parker, Karen Bailey, Pam Robinson, |  |
|  | Minutes of the last meeting if approved, minutes will be posted on the website.  |  |
|  | Matters arising* Chalice leant to St George’s (2015) – David Brewster has this is hand and has talked to Rev Elaine Chegwin Hall and the chalice will be returned shortly
* Socials RA – Steph Haynes has in hand, but may take some time due to IT problems.
 |  |
|  | Finance * Updated by treasurer

|  |
| --- |
| * Mary Mitchell and Graham Mitchell went to some training for Churchwardens. All Parish Shares are to be increased by 2.5%, and is likely to come into effect for next year’s quota.
* The suggestion of training a Curate was raised. Julie Johnson explained that this had been thought about in the past, but not taken forward. It would be an extra responsibility to David Brewster. Further discussion covered the fact that now that David Brewster is Rural Dean, the PCC/congregation may have to take on some of the more routine duties that David Brewster does. KH asked what these duties might be…see below in AOB.
 |

 |  |
|  | **Community update**We have had two of our biggest public events since the last PCC. * The Heritage Open Day was a success as always, with new people viewing records and spending time in the church, and in conversation with us
* The Community Open Day was also very popular, with around 30 stalls and activities on offer. We have had some excellent feedback from those who attended and it is wonderful to hear of so many new connections being made between local groups, for example .the Community Shed group are now in contact with St Matthew's School, and Home Instead will be providing refreshments at the next York Street Centre Afternoon Tea! We were also well publicised across both social media (we were re-tweeted by the Church of England) and in the Stockport Express.

Huge thanks to all those who helped behind the scenes and on the days themselves to make them such a success. Next year will be our 10th Open Day event, so we hope it will be the biggest one so far!The last couple of weeks have been focused on funding applications for various potential new projects, as well as progressing the Reaching Communities bid for continued funding for the Community Development role and other supporting roles. Pam has attended several training courses, including a funding seminar, Twitter training, and branding. Future courses include marketing, social prescribing and Data Protection Act.Pam has linked in with Loreto College students, who are looking to form a story telling team at the Olive Cafe**Work Placement Student**Katy Ollerenshaw will be working with Pam for around 8 hours per week for the next two years as part of her work placement from Northern College, Luther King House. Katy currently worships at the Community Church but will soon be sharing her worship time with us at St Matthew's. Katy is going to visit a range of our projects, to see where she could be most effective. This is a real opportunity for us to help support and develop a new community worker.**Future events:*** Art Journaling - Saturday 21 October, 1-3. Free, all welcome, all levels of skill
* Pamper Evening - Monday 13 November, 7-9. £1 plus mini treatments and Body Shop available.
* Christmas Fair - Saturday 25 November, 12 - 3.

**National Lottery Reaching Communities Bid**Mike Taylor presented the bid document to the PCC. Mike Taylor has read the document, and was surprised by the speed at which this bid has come to this position. This is a secular bid, so we need to focus on our community work that isn’t directly Christian –based. This doesn’t mean that we are forgetting our faith, just tapping into alternative monetary resources. The bid is applying for funds for paid roles like: community development manager; digital manager (website design and publicity) and a manager of 99 Chatham Street.We need a name for the building – St Matthew’s Church House, or St Matthew’s Centre have been suggested. We also need to think about how we develop ‘bridges’ from our community work to our church-life…..this is an on-going point for discussion for us all, and has been for some time. We don’t want the outreach to overwhelm our church life. This discussion doesn’t affect our bid, but there is a significant impact to be considered.The PCC was asked for their approval for the bid to go ahead to apply for funds for the posts detailed above.***Proposed Karen Perry seconded Ken Hazeldine, 9 in favour, one abstention***JJ has noted her abstention because of her concerns about how much time that this proposal will impact on the business of the PCC, and maybe take our sights away from the church.Proposal for the name of the 99 Chatham Street to be changed to St Matthew’s Church House.**Mike Taylor proposed, Lois Haslam seconded, all in favour**Regarding shifting our **links** with the community to building **bridges**, send any thoughts and discussion points to Karen Bailey for the next meeting. |  |
|  | **Data Protection Act (DPA) training**We have previously discussed the opportunity to have DPA training. This will now be arranged for either Thursday 16 or 30 November at 99 Chatham Street. It is being arranged by a local charity but they would like us to join them to take advantage of a reduced rate for charities.We can have up to 3 spaces, £55 per person. The session will last 3 hours and will include discussion around changes to the Act, which are due to come into effect next year. The training is likely to be held between 10am - 1pm.Pam is going on the training, and would like a couple of others to join her. MM has received some updates via the churchwardens training eg ‘what are we holding, who holds it and where it is kept, ‘ – answering these questions will be a good place start. Mary Mitchell, Sylvia Parker and Steph Haynes have volunteered, and the course costs will be covered. ***Proposed Grace Anderson, seconded Lois Haslam, all in favour.*** |  |
|  | **Charity collections**Julie Johnson asked the PCC to make formal that when the Disasters Emergency Committee puts a call out for funds for specific disasters, then we put out our purple bucket for 2/3 weeks. The monies will then be sent to Christian Aid. It has been asked that for each disaster there will be a relevant label on the bucket.**Proposed Julie Johnson, seconded Karen Perry, all in agreement.** |  |
|  | **BFG** David Brewster wrote to George Colville – “We certainly do have a loss of amenity as the building will no longer be available as a parsonage house which is, I believe, the reason that the grant is given.If, instead of St. Matthew’s Vicarage, St. Mark’s vicarage had been sold to a buyer unrelated to the church would you have looked on our case differently? And if so, why?”George Colville (Diocesan Secretary) replied: “I did take this back to the Finance committee. They understood and had sympathy with the comments you make below, but still thought the rent free period was sufficient in itself as an appropriate grant.” |  |
|  | **Churchwarden’s update** Mary Mitchell and Graham Mitchell have been on the diocesan Churchwarden training. Mary fedback to those present some of the content of the training. Mary was inspired by the training, and came away feeling very positive that we are doing a lot as a church already.  |  |
|  | Health and Safety* New proposals for a change of practice, re: policies:

**How to make policies effective in practice**Possible solution:* PCC members are to be aware of the policies and are to be the 'eyes and ears' of the policies (other church members can be as well).
* If a PCC member observes potentially hazardous or harmful behaviour or situation, s/he should gently intervene to resolve the situation (but should not act as an 'enforcer' except in cases of imminent danger).
* If the situation remains unresolved the PCC member should refer it to the H+S officer/churchwardens/clergy.
* The latter will decide whether to refer it to the PCC.

**How to make discussions at PCC meetings fruitful and relevant**Possible solution:* Once a policy has been approved by the PCC and reviewed a year later, it should then only come up for discussion and review every 3 years.
* It would still be sent out to PCC members on a yearly cycle for them to read and take note of, but not for discussion or review.
* PCC minutes would merely record that the policy had been circulated and that PCC members had taken note of it.
* Any change in legislation or any major alterations would be brought to the attention of the PCC.

***Mike Taylor to propose all of the above, Mary Mitchell to second, all in favour***Policies for reviewing:* Working at height
* Use of stepladders – Mary Mitchell to look at the ladder for the loft and check that it meets the requirements on the Risk Assessment. Mary feels we need to review the safety of the loft area.
* Fire risk assessment - a new assessment is required for 99 Chatham Street, asap, and this will need to be reviewed once the changes have been made the building.
* Use of computer equipment
* Tower tours (not in use)
 | **Karen Bailey to amend review timetable** **Karen Bailey to inform David Brown of changes required** |
|  | Community hubFinances noted above, nothing to report. |  |
|  | Social Nothing to report |  |
|  | Vision :What do we do well and how do we share these messages?  | **For discussion at the next meeting** |
|  | AOB* Feedback from Toddler Leaders Conference (Karen Bailey)
* Cleaner for 99 Chatham St – Graham Mitchell has been cleaning the church whilst we haven’t had a cleaner, and is happy to take on the job for church and 99 Chatham Street as a paid role. Steph Haynes to check the regulations for Trustees of the Charity Commission taking on paid work. Julie Johnson reminded us that we are all responsible for taking care of the building as we use it.

***Proposal – Graham Mitchell to clean the church and house for 2 hours a week, pending Steph Haynes checking the regulations for Trustees taking paid work. Karen Perry proposed, Lois Haslam seconded. All in agreement**** Wellspring Christmas gifts – Lois Haslam asked if we are we happy to provide gifts for the regulars that attend the Wellspring Christmas dinner? A definite yes! Lois Haslam will put a note in the newsletter. Parcels to cost £2.
* David’s routine duties – Ken Hazeldine asked what are they? And are there any jobs that we can do for him. David Brewster to respond.
* Website reviews – search on Google for St Matthew’s Church Edgeley, and give us a positive review.
* Healing prayer (Steph Haynes) – there are now only 4 people on the healing prayer team, and so there is a call to anyone for help to join the team. Training is available, and you will always work in pairs. This needs to go in the notices.
 | **David Brewster** |
|  | Meeting closed at 21:37 |  |
|  | Date and time of next meeting: Tuesday 5th December 2017 |  |